



HENNEPIN COUNTY BAR ASSOCIATION

**The Board of Directors of the HCBA
Tuesday, October 13, 2009
HCBA Offices**

The meeting was called to order at 12:10 p.m. Representatives from MABL and NAPABA were introduced.

The minutes of the September 8, 2009 board meeting were approved.

Mr. Morris and Ms. Schulze introduced Rob Cook of Olsen Theilen, auditors for the association. Mr. Cook then described the auditor's report, highlighting certain financial components and footnotes. He additionally reviewed graphs that illustrated historical financial performance. Mr. Cook discussed the auditors' report on internal controls, citing the lack of segregation of duties but also explained the need to do so. Ms. Schulze and Mr. Buxbaum explained the procedures in place to address this concern. Mr. Cook stated that the current level of reserves (28%) is in the range generally recommended.

Upon motion duly made and seconded, the auditors report was accepted.

Mr. Morris thanked the board for its attendance at ANT, and at the Judges Social. He specifically thanked Mr. Sandok for his efforts on ANT and the New Lawyer's section for its efforts at the Judges Social. Mr. Morris and Mr. Buxbaum will be meeting with Chief Judge Swenson to discuss court funding. Mr. Morris discussed a meeting at the MSBA relating to the court selection/election legislation and proposed constitutional amendment. The MSBA has a 90 day plan of action. He solicited input offline from the board.

Mr. Buxbaum reported on CDP contract renewal, the LINC application process, and the upcoming Bench and Bar Candid Conversation Series. The board discussed the search process and timing for a successor to Mr. Buxbaum.

Ms. Schulze reviewed dues received year to date, which is up \$11,000. Membership is up from the prior year, but MSBA has yet to drop nonpayers. CLE is down slightly; LRIS income is down in percentage fees from the prior year.

Mr. Unger reported on the September 11th meeting of the MSBA Assembly. He reported that Olsen Theilen made many of the same observations as auditor of the MSBA, including financial controls. MSBA has created a new award (citizen lawyer award) to honor a person involved in civic education. MSBA has yet to fill some vacancies in state positions, due to insufficient number of applications. He encouraged board members to apply when vacancies of interest exist. Mr. Unger indicated that the MSBA may revisit their definition of diversity.

There being no further business, the meeting was adjourned at 1:15 p.m.

Respectfully Submitted,



Board Minutes

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Tom Jensen
Secretary