

MEETING SPACE & FACILITIES RENTAL



HCBA office and conference center • 600 Nicollet Mall, Suite 390 • Minneapolis, MN 55402 • 612-752-6600 • www.hcba.org



Conveniently located on the third floor of City Center in the heart of downtown Minneapolis, the Hennepin County Bar Association office is the perfect choice for your next meeting, lecture, or presentation.

The Hennepin County Bar Association's newly renovated offices and conference space provide the perfect professional setting for your next meeting, lecture, or presentation, with amenities and accommodations designed to comfortably host groups as large as 80.

Whether you need a convenient downtown office for a client meeting or deposition, a location for your next board meeting, or a large conference room to host a presentation, the HCBA has just what you need.



Even better, the professional meeting space that you're looking for doesn't have to cost a fortune. HCBA office and conference room rental is affordably priced, with half-day and full-day rates that are significantly lower than meeting space at downtown hotels or other facility-rental locations.

Many amenities are included with space rental, and the state-of-the-art technology and onsite staff can help your meeting run smoothly.

The HCBA's conference center can provide the perfect solution to the facility rental needs of members and the organizations that they belong to. Let the Hennepin County Bar Association help you make the most of your meeting.

An Ideal Location for:

- Client Meetings and Depositions -
- Board Meetings and Planning Sessions -
- Video Conferencing -
- Presentations to Groups as Large as 80 -



Highlights and Included Amenities:

- Remodeled conference rooms, lobby, and lounge area.
- Free high-speed, wireless Internet access, and Internet kiosks.
- LCD projector, DVD player, and screen for presentations.
- White boards and easels.
- Microphones and sound system.
- Large registration/check-in/refreshment area.
- Downtown location with skyway access.
- Convenient pay-parking in City Center, and other nearby ramps.

Call 612-752-6600 for rental, availability, and facility tours.

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PARKS boardroom



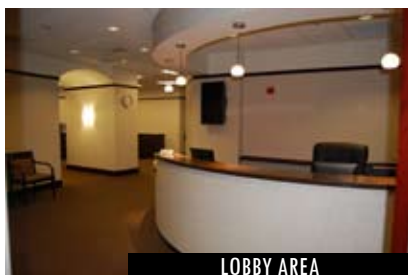
RIVERS



LAKES



FALLS tiered room



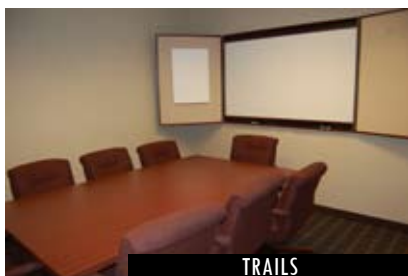
LOBBY AREA



OFFICE/MEETING SPACE



RIVERS/LAKES combined



TRAILS



RIVERS/LAKES combined

Room	Occupancy	Pricing
PARKS boardroom	17	Up to 3-hour rental: \$250. More than 3 hours (\$350 per day)
TRAILS	8	Up to 3-hour rental: \$100. More than 3 hours (\$150 per day)
RIVERS	24 square setup 40 classroom setup	Up to 3-hour rental: \$300. More than 3 hours (\$500 per day)
LAKES	30 square setup 45 classroom setup	Up to 3-hour rental: \$300. More than 3 hours (\$500 per day)
RIVERS/LAKES combined	80 classroom setup	Up to 3-hour rental: \$450. More than 3 hours (\$750 per day)
FALLS tiered presentation room	44 classroom setup	Up to 3-hour rental: \$300. More than 3 hours (\$500 per day)
OFFICE/MEETING ROOM (includes PC, internet, printer, phone)	3	Hourly: \$25 for HCBA members. \$40 for nonmembers Full-day: \$100 for HCBA members. \$200 for non-members. <i>Lawyer Referral member's initial client meetings: No charge.</i>

Rates apply during the HCBA's regular hours: Monday to Friday, 8:00 a.m. to 5:00 p.m.

Availability/usage is subject to approval.

For space rental outside of HCBA office hours, call 612-752-6600 for availability, pricing, and arrangements.

Additional Services Available (Prices are in addition to room rental rates):

- Video conferencing: \$100 per hour. Does not include bridging charges if required. (Available in PARKS room)
- Record your presentations: \$100 per hour (Available in FALLS room)
- Live audio/video feed to your webcast provider: \$100 per hour (Available in FALLS room)
- Star Board (electronic, touchscreen whiteboard): \$25 (Available in PARKS room)
- Onsite photocopying: \$.10 per sheet (black and white), \$.25 per sheet (color)
- Coffee/soda/bottled water available for \$1 per guest. Food can be arranged through your choice of catering provider.

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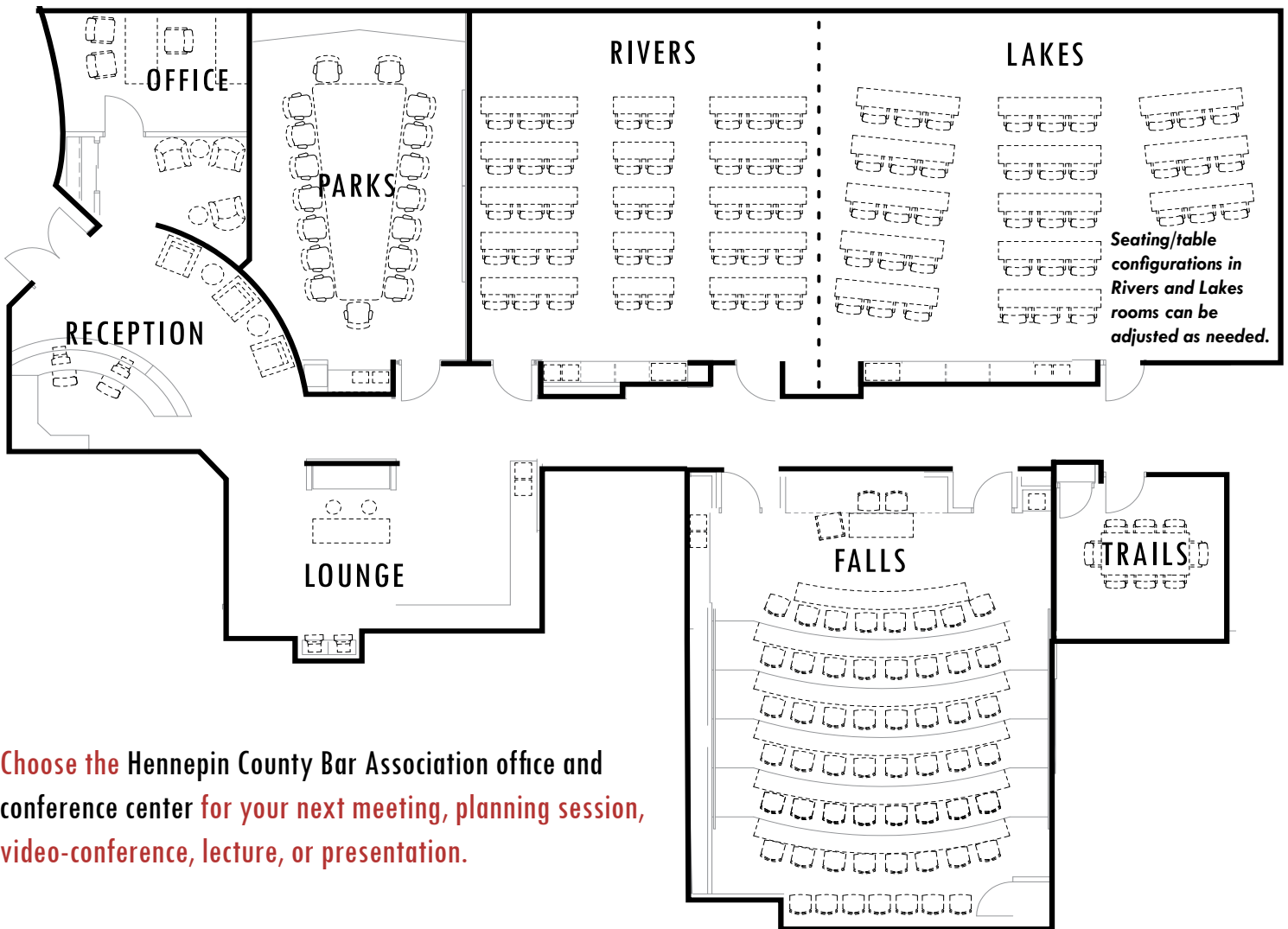
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Whether you need to rent an office for the day, add video-conferencing to a meeting, or host a lecture for up to 80 attendees, the Hennepin County Bar Association has the space you are looking for.

With a variety of room sizes, customizable seating arrangements, and a state-of-the-art tiered-seating auditorium, the HCBA can help make your meeting a success.

Call 612-752-6600 for more information.



Choose the Hennepin County Bar Association office and conference center for your next meeting, planning session, video-conference, lecture, or presentation.

Call 612-752-6600 for rental, availability, and facility tours.